

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR ROAD AND FIRE DISTRICT (THE “DISTRICT”)  
HELD  
February 24, 2026

A regular meeting of the Board of Directors of the WPR Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, February 24, 2026, at 5:22 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck  
Ed Schultz  
Jenny Robinson

Also, In Attendance Were:

Carley Herrick, Evan Tufts, Suzanne Bennett, Matt Musil, Nate Bell, and Kelli Reid;  
Wasatch Peaks Ranch  
Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

**Call to Order:**

The meeting was called to order at 5:22 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Road and Fire District, I hereby call this regular meeting of the Board to order at 5:22 P.M. on February 24, 2026, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*”

**Public Comment:**

None.

**Minutes from January 27, 2026 Regular Meeting:**

The Board reviewed the minutes. Trustee Robinson made a motion to approve the Minutes from the January 27, 2026, Regular Meeting. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

FINANCIAL MATTERS

**Payment of Claims:**

Ms. Reid reviewed the payment of claims with the Board. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**December 2025 Financials:**

Mr. Tufts reviewed the December 2025 Financials with the Board and future budget adjustments for this year and the next fiscal year. Mr. Derck requested a more detailed summary regarding budget updates at the next meeting. Trustee Robinson made a motion to approve the 2025 December Financials. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**MANAGER AND OPERATIONAL MATTERS**

Mr. Bell provided the Board with an update on the District's ongoing operations. Mr. Bell reviewed the three proposed RFPs for slurry coating, road striping, and asphalt improvements with the Board. Trustee Robinson made a motion to approve approval posting of the three RFPs. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**LEGAL MATTERS**

**Records Retention Schedule:**

Ms. Herrick reviewed the Records Retention Schedule with the Board. Trustee Schultz made a motion to approve the Records Retention Schedule. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

**BOARD MEMBER MATTERS**

None.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:35 p.m. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Respectfully submitted,

By *Gary Durck*

District Chair

Attest:

By *Carley Herrick*

District Clerk


# DRAFT - Minutes 02-24-2026 (WPR R&F)


Final Audit Report

2026-03-25


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